

EAST FARNDON PARISH COUNCIL
TUESDAY 6TH MAY 2025 COMMENCING 12.30PM
ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Interest and Dispensations
5. Approval of the Minutes of the Meeting on 19 March 2025 and the Annual Meeting of the Parish on 10 April 2025
6. Matters Arising
7. Public Participation
8. Local Election Results
9. Representatives and Committees for the forthcoming year
 - Burial Ground Committee (including review of terms of reference and fees)
 - Staffing Committee (including review of terms of reference)
 - Councillor areas of responsibility – Speeding, Communications, Website, Defibrillator, Churchyard, Fixed Asset Audit, Spring Clean, War Memorial, WNC/HDC Local Plan Monitoring, Burial Ground Garden Waste Bin
 - Police Liaison Representative & Neighbourhood Watch Coordinator
 - Footpath Warden
 - Tree Wardens
10. Roads and Transport
 - Speedwatch
11. Planning and Development
 - Applications Granted
 - Applications for Consideration
12. Other Matters
 - Footpath Report
 - Burial Ground Report (to include Churchyard & Burial Ground Path, Work on Yew Tree and Marriott Green Steps)
 - Tree Warden Report (to include Work on Ash Tree on Clipston Road)
 - Police Liaison Representative & Neighbourhood Watch Report
 - Review of Standing Orders and Financial Regulations
 - Review of All Other Policies
 - Annual Meeting of the Parish feedback (including the Spring Renovation)
 - New Supplier for Electricity for Street Lighting
 - Resignation of Parish Clerk
 - Shambala Festival 2025
13. Finance
 - To Approve the Accounts for the Year Ended 31st March 2025 (including Bank Reconciliation)
 - To Review the Internal Audit Report for the Year Ended 31st March 2025
 - To Review and Approve the Fixed Asset Register as at 31st March 2025
 - To Review and Approve the Risk Assessment as at 31st March 2025
 - To Review and Approve the Insurance Cover Commencing 1st June 2025
 - To Approve and Sign the Annual Governance and Accountability Return for the Year Ended 31st March 2025, to Include Certificate of Exemption and Supporting Documents
 - Review of Bank Signatories
 - Authorisation of Payments

Payee	Reason	Amount	Chq no
Lloyds Bank	Bank Charges	£4.25	Online
P Hodgetts	Weedkiller	£39.95	Online
EON Energy Solutions	Street Lighting Maintenance	£38.40	Online
NCALC	Training	£36.00	Online
Sainsbury's	Refreshments for the Annual Meeting of the Parish	£163.08	Debit Card

T Knott	Mileage/Parking for Delivering Election Nomination Forms	£16.27	Online
NCALC	Subscription Fees	£293.92	Online
C Burton	Unused Holiday Pay	£430.70	Online
M Simons	Mowing	£250.00	Online
Yu Energy	Street Lighting Electricity	£12.40	Direct Debit
Community Heartbeat	Defibrillator Support	£162.00	Online
Quality Headstones	War Memorial Plaque Balance	£721.35	Online
Lloyds Bank	Bank Charges	£4.25	Online
C Burton	Salary/Expenses April/May 2025	£609.99	Online
Microsoft	Microsoft 360 Subscription	£84.99	Debit Card

14. Correspondence – to include Kier Parish Walkabout and WNC Parish Conference on 12 June 2025

15. Any Other Business

16. Date of the next meeting – 16 July 2025

Provisional meeting date – 18 June 2025

17. Closure

Caroline Burton

Caroline Burton

Clerk to the Parish Council

28 April 2025