

East Farndon Village Hall
Committee meeting
Thursday 14th September 2023
7.45pm

MINUTES

Apologies:

John Duke, Rosie O'Connell, Carly Jeanneret, Paul Jeanneret

Present: SB, TW, AB, JO, LC, JS, EP, PH

Previous minutes review and agreement:

The minutes from the August 2023 meeting were read and agreed.

Actions review:

- **Lighting checks have been performed (monthly and 5 yearly) and noted in the file beneath the fusebox.**
- **PH painting to be rolled over to next month**
- **EICR update**
- **PH to organise laminated sign for electric piano**
- **Parish Council/VH AGM- meeting of both groups on the same day for issues to be raised. Not on an official AGM date for either group.**
- **Push taps cost c. £50 a pair + labour. We agreed to get this done- JS to get quotes from plumbers and book the cheapest one.**
- **Gigaclear sign to be put up by PH**

Finance:

- **Treasurer's report (attached). Signatories still haven't been added yet. PH to ask PJ to change over signatories asap at the building society and bank.**
- **Reminder of Hall charges. (£8 ph for residents, £12 ph non residents) SB to ask NB to produce a laminated notice of hire fees for hall noticeboard.**

Fabric and facilities:

- **Black bin- the PC reported that it needs to be repainted. This was donated to the VH and therefore is our responsibility to maintain. SB to repaint.**
- **Key box- specs required by insurance Supra C500 (£67.99); Supra P500 (£84.95); Burton Keyguard XL Key Safe (£64.99)
(Code to be changed at least once a month and shared with no more than 20 people) Proposal for all Trustees to hold keys was voted in and key copies to be made for RO, JD, JO, AB. Request for a list of keyholders from EP for next meeting.**
- **Sumup machine- to be left secure in hall for Trustees to take payment for goods or hires.**
- **EICR fail update: BRM is still awaiting information from National Grid. JS will update insurers.**

- A vote was taken on solar panels installation. All present agreed unanimously to go ahead with installation. JS and PH to revisit companies who quoted in January and report to next meeting.
- Lighting and seating also raised- all to look into possibilities of replacing current seating and renew lighting.

Events etc:

- Social committee report (attached)
- The Harvest Lunch was cancelled, partly due to poor ticket sales and clashes.
- Langley talk 6th Oct- volunteers to set up and serve refreshments (JO, JS, PH and LC agreed to help out).
- Remembrance Sunday 12th Nov- volunteers for setup and cakes/10.30-1 (JO, JS, PH, LC)
- Film nights- we decided to replace our original choice of film for February with “Dream Horse”. Flyers distribution- SB to organise paper inserts for October’s parish magazine. JS to put up sandwich board for Macmillan morning on the 29th
- Possibility of combining D-Day celebrations with Fish and Chip supper and moving to June 6th, possibly at Marriott Green.
- Request for VH schedule to be blocked off next year for BBQ to enable setup.

Other issues and actions:

- Donations from recent funeral- a thank you card from VH committee office bearers to donors.

AOB:

- Freezer for VH- JO to look into prices for a standalone freezer for social events for next meeting.

Meeting closed 9.35pm

Date of next meeting:

Thursday 12th October 7.45pm

(Apologies- AB, TW,)