

East Farndon Village Hall
Committee meeting
12th January 2023 7.45pm

Minutes

Apologies:

Carly Jeanneret, Paul Jeanneret, Anthea Bartram, Jess Oakden, Russell Burton

Present: JS, PH, SB, EP, SF, TW, RO, LC

Paul Hodgetts, Joanna Shaw, Sam Beesley, Elaine Pepler, Sheila Fox, Teresa White, Rosie O'Connor, Laurel Curtis

Previous minutes review and agreement:

The minutes were agreed by all present.

Actions review:

Marriott Green noticeboard: This is now ready, we are just waiting on fitting it.

Finance:

- Treasurer's report (attached): much the same as last month, no significant income or outgoings.
- West Northants Winter Warm Hubs grant- this was applied for in December 2022. It provides funding to keep the village hall open and warm for community use (for non-chargeable tenants) and the grant was backdated from November 2022-November 2023. £500 was received from WNC, based on 20% of our annual fuel bill.

Conditions attached to the grant:

- Warm Spaces questionnaire- JS to copy to social committee and submit at end of process.
- Food hygiene ratings: JS to check with council about exempt status
- Risk assessment: JS and PH to do before next meeting.
- New safeguarding statement: JS to copy and put on noticeboard
- Church use: we agreed not to charge the church rent for use of VH for services, as part of the warm grant initiative.
- Jubilee Grant application: This is for capital expenditure. JS and PH to look into applying for a grant for upgrading the existing heating system and also installing solar panels.

Fabric and facilities:

- Dishwasher: Fitted and ready for use.
- Solar panels update: We have so far received three quotes, ranging from c. £19,000 to c.£27,000. These quotes will be used as the basis for our Jubilee Grant application.

Licensing:

- Annual alcohol licence v TEN: We decided to keep the TEN application process for now, to protect the licence holder from liability for use by third parties. To be reviewed at a later date.

Bookings:

- Discounts for charities: It was decided we would charge a £10ph hire fee to registered charities from January 2023.

Events: (see attached social committee report)

- Christmas Soiree: This was well attended and there was good feedback from villagers. There was a complimentary drink on arrival and sausage rolls/mince pies were free. The cash bar raised £45.01 profit.
- Twelve days of Christmas: There was good uptake throughout the village for this event. Photos went on village website, and there was great collaboration amongst neighbours via a WhatsApp group. The map was deemed a good idea as it helped to find the participating houses.
- Chinese New Year 21st January: So far, 38 people had bought tickets. There will be a main meal, rice, and a starter from Rainbows Takeaway for £10 a head. There will be a cash bar staffed by volunteers, games, and a raffle. A TEN had been issued.. (Donations for raffle welcome- please give to SB).
- Feb/March: The next Village Social pub night is Friday 10th February. Possibility of the annual fish and chip supper merging with March Friday pub night to be discussed at the next meeting. Village social evenings will be suspended for the summer and will restart in the autumn.
- 1st April: Big East Farndon spring clean in the morning, followed by Easter Egg hunt in afternoon.
- Possible Coronation picnic event for the Coronation May bank holiday, to work around the Beer Festival in aid of the War Memorial Restoration Fund.

Other issues and actions:

- Safeguarding lead delegation: EP volunteered to kindly take this role. JS to forward electronic copy of the safeguarding document to EP.
- Stage clearance: clothes and books remaining from fete to be donated to charity shops. Trustees are invited to take a bin bag of clothes each to a charity shop of their choice by the end of January.

AOB:

- Resignations: Russell Burton has decided to resign. The committee would like to thank Russell very much for his work on the village hall events and meetings.
- Teresa was nominated by JS, and seconded by SB as the new Vice Chairman.
- Sheila Fox also indicated that she would like to resign. The committee thanked her very much for her time and voluntary service for over 25 years on the village hall committee, and for her past work as Treasurer.
- The weekly cleaning day has been moved to 8am-9am Fridays.

Date of next meeting:

Thursday 9th February, 7.45pm

