

East Farndon Village Hall
Minutes of meeting held 4th August 2022

Present

Paul Hodgetts, Joanna Shaw, Sam Beesley, Sheila Fox, Laurel Curtis, Teresa White, Anthea Bartram

Apologies

Jess Oakden, Elaine Pepler, Paul Jeanneret, Carly Jeanneret, Rosie O'Connor, Russell Burton

Agreement of Previous Meeting Minutes

The Minutes of the previous meeting held on 30th June 2022 were agreed.

Trustee Statements

These are now completed and are filed in the records cabinet.

Finance

- Online banking update: this is still in progress and the Treasurer hopes to complete the process within a few weeks.
- The Treasurer's report was provided and read.

Fabric & Facilities

- Car park barrier barrier- It was agreed at the meeting to take the barrier down but to keep the posts. JS to consult with Wharri and neighbouring residents. Proposal is to replace with chain, kept unlocked and the ongoing situation monitored.
- Solar panels update- We had a quote from EEC Solar for supply and fit of solar panels at £18,354. Estimated savings would be £966 pa, with c.£268 exported to the grid. The committee looked favourably on the prospect of installing panels in order to reduce future electricity costs, but welcomed more quotes (JS to action)
JS to apply for Jubilee Grant once applications are opened.
- Smoke alarms- Three battery operated alarms had been purchased. PH to fit in three main areas.
- Lighting renewal- to be considered at subsequent meeting subject to grants being available.
- Piano removal- The piano is still in place. JS to ask Bernie Fallon to remove it. JS to ask RB if the electric piano has been sourced.
- First aid box- PH to fit in the kitchen.

- Key box- this was proposed for ease of hirers and to reduce the number of keyholders. It was agreed it was a good idea in principle, but JS is to ask EP first. We need a list of keys, numbers and key holders (max no.= 20). The key box needs to be an approved make and model endorsed by our insurers. To be revisited at the next meeting.

Bookings

- New hirers' agreement- This is a legal but lengthy document and needs simplifying for our purposes. Appendices were needed for application for TEN notices, and fire safety document to be attached. JS to speak to EP to consider revisions.

Events

Social committee report:

- **BBQ, 20th August:**
Starts 5.30 for 6.
2 Charcoal BBQs and 1 gas BBQ secured. Volunteers are on call for setting up on the day, and cooking. Mix of meat and vegetarian options available, and volunteers to bring salads.
There are c.60 tickets already sold. There was a reminder to committee members to buy tickets for family members.
Food has been organised, with a table for alcohol sales
Importance of clearing up afterwards on the night as the hall will be used on the Sunday morning.
There is a TEN notice valid till 2200
Anything bought must be receipted and will be refunded by Treasurer.
Requests for donations of "luxury" food and beauty items for hampers to be posted on the village website (LC)
2 shifts of cooking between 6pm and 8pm. Alcohol sales end at 10pm.
Volunteers to be present from 10am
JS to put the fridge on night before and charge solar lights.
- **September Harvest Lunch, 11th September:**
12.30 start.
£5 ticket and food provided, with a sit down lunch.
A TEN for alcohol sales has been applied for, valid between 1100-1900
Donations of non-perishable items are welcomed for food bank (LC to add to website comms)
- **Jumble Sale:**
A date for this is to be discussed at next meeting.
- An annual licence fee has been paid to PPL/PRS for the use of recorded and live music in the Hall. A public notice to this effect is on the noticeboard.

** Since meeting: Market Harborough Movie Makers public showing of the film “The Battle of Naseby” on Friday 14th October at 7.30 pm. Tickets £5. To be publicised on village website.*

Other Issues & Actions:

- Code of Conduct: This is still in the process of being amended, with a draft agreed at the meeting. All members to be consulted about proposed revisions before the draft is finalised at the next meeting.

AOB

- A PA speaker is now installed on the stage. It is PAT tested and ready for use. (Cost £21.99). The committee registered their thanks to Teresa for organising this.
- Mens toilets: The leak is now fixed, thanks to Teresa and Tony. The plumbing situation is to be monitored going forward.
- There had been a light left on in the toilets overnight. Proposal was to make a laminated sign by the front door to remind users to turn off lights and heating before leaving the building, to avoid excess energy costs.
- There was a feeling that it has recently been difficult to engage the whole village community. There was a proposal to start a monthly “Fun Farndon Friday” in winter c. 6.30-10pm, BYOB, for the village community and to encourage socialising. Takeaway food orders would be made and collected/delivered as required.
This was agreed by all, subject to availability of the hall on the dates proposed, and will be advertised on village website. (LC and PH)

Meeting closed 2120.

Date of Next Meeting:

Thursday 1st September 2022. 7.45pm