

East Farndon Village Hall
Minutes of meeting 30th June 2022

Present:

Paul Hodgetts, Paul Jeanneret, Jo Shaw, Sheila Fox, Elaine Pepler, Jess Oakden, Sam Beesley, Rosie O'Connor, Teresa White, Laurel Curtis

Apologies:

Russell Burton, Anthea Bartram

- Actions from last minutes were discussed.
- The previous meeting's minutes were agreed.

Treasurer's report:

The hall has c. £40,000 in the bank.

Our budget for next quarter: c. £2000 income, c.£1000 expenses

Estimated profit: c. £1000 for next quarter.

There was a proposal from the Treasurer to keep c.£25,000 in a float for emergencies. Result on Covid grants enquiries were that there were no conditions attached to what they were spent on, subject of the existing ACRE spending guidelines.

There is the potential for a Jubilee fund application, which JS has registered our interest for.

Spending ideas included kitchen fire doors, and energy saving modifications to the hall, which JS and SB are looking into.

Online banking: Lloyds won't deal with charities who have trustees. We're trying now to establish a process of starting an online banking with Unity. Which we hope should take 2-3 weeks. To be reviewed at next meeting.

Energy saving ideas:

Replacement of lights and heating: current quotes c. £10,000

This would involve a timed system with controllable app. A quote for solar panels and air source heat pumps is coming soon after contractors have surveyed the property. (JS actioning)

Keys:

Paul J is to give a set to Laurel.

Keyholders for filing cabinet are: JS and PH.

Hirers' agreement:

The template for this has been purchased from ACRE. Conditions within it were discussed and agreed, with the addition of a copy of the fire safety document and insurance exclusions. JS to prepare and forward to all before next meeting.

Hire fees:

JO and EP provided a helpful breakdown of hirers and fees, as well as a comparison with other halls.

Commercial hires are down, but regular. The current fees for party hire were discussed and amended to £15 ph + £20 deposit from 1st July.

All other rates remain the same for residents (£6ph) or non-residents (£12ph).

Overnight car park charges were discussed. There was a proposal (agreed) for allowing overnight parking for residents only, for a 3 night maximum stay subject to availability, on application to a Trustee. Overnight fees were set at £5 per night per car.

Events:

Social committee report (attached)

BBQ 20th August: 5.30-10.30pm

Posters are ready and will be distributed.

Volunteers are: JS, JO, PJ, PH, SB, plus volunteers to take gazebos etc down on Sunday morning.

JS to supply gas BBQ.

We have a TEN application for the sale of alcohol, and also a PPL licence for recorded and live music.

Marquees to be put up on the Saturday morning.

- Possibility of buying a Bluetooth speaker for the hall? (TW has kindly donated a PA speaker with microphone).
- Buy a set of battery outdoor fairy lights for hall. (JS to action)
- Test hall's existing battery lights with new batteries (JS to action)

Harvest supper: The date has been changed, to Sunday 11th September lunchtime. JS to apply for TEN licence.

Jumble sale: It was proposed that the unsold donations for the Jubilee Fete might be sold in a VH Jumble Sale, scheduled for the autumn, with the proviso that everything must go by Christmas (unsold items from this event to be donated to charity).

Constitution and Code of Conduct:

The proposed wording for these was agreed, with copies to be released to interested parties and published on the website.

Piano:

Bernie Fallon kindly donated a piano to the hall. However, unfortunately due to the costs of repair and regular maintenance and tuning, it was decided that the committee could sadly not accept the donation. Bernie has been asked to remove it at his own cost and has kindly agreed.

An electric piano is to be sourced by Russell for free.

Games:

There are many donations of board games in the white cupboard ready for the games afternoons which start on 14th July.

AOBs:

None.

Meeting closed 21.00

Next meeting: **Thursday 4th August 7.45pm**

Note: PH to conduct monthly escape light tests from 1st July 2022 to be entered into safety light records.

