

East Farndon Village Hall
Committee meeting 13th October 2022 7.45pm

MINUTES

Apologies:

Russell Burton, Teresa White, Anthea Bartram, Carly Jeanneret, Paul Jeanneret, Teresa White, Elaine Pepler

Present:

Paul Hodgetts, Sheila Fox, Sam Beesley, Jess Oakden, Jo Shaw, Laurel Curtis, Rosie O'Connor

Previous minutes review and agreement:

These were agreed by the chairman

Actions review:

- Smoke alarms and first aid boxes are now fitted
- Bernie has kindly removed the piano from the stage
- The electric piano is shortly to be installed, on a long term loan from RB.
- Keys: extra keys have been ordered for LC and cleaner
- Solar panels: extremely difficult to get more than one quote due to the current demand for panel fitting. JS and PH to contact Moulton VH/PC for advice on how they obtained grants for energy efficient modifications.
- Ceiling watermarks: these were historic, according to SF, and were visible because the ceiling hadn't been painted during recent redecorations.
- PH has received the ordered spare parts for the marquees, and stored them in the containers on Marriott Green

Finance:

- Treasurer's report (attached): This was approved.

Fabric and facilities:

- Contactless card machine update: It was agreed to purchase and use a SumUp machine for use with the VH wifi. (JS to action)
- Lighting purchases: 2 table lamps and 2 standard lamps have been purchased for ambient lighting for social events. To be kept on stage in the hall.
- Dishwasher: It was proposed that a dishwasher would help hirers and volunteers clean up after events. (JS and JO to look into prices and installation costs of energy efficient appliances.)
- Toilets: 3 hot water warning signs were needed (SB to organise)
- 2nd Defibrillator: PH to take this back to the EFPC and review, possibly with a survey. Problems included siting of it, as it needs a constant electricity supply. It was agreed that currently the existing one should remain at the VH and that the EFPC should continue to maintain it.

- WI wall hanging: This will be presented at the Remembrance gathering on Sunday 13th November, and will remain in the village hall. (JS and PH to install wall fixings before then)

Bookings:

- New hire agreement update: The amended format was agreed, with a new cover form. (JS to print and laminate extra documents and store in visible site in the hall, EP to use cover form to send to hirers)

Events:

- Harvest Lunch 11/9 debrief: This was a great success, and raised many donations in kind for the Jubilee Food Bank.
- Halloween party update 29th Oct: Start time 4.30pm. Volunteers were sought to decorate and help on the day. Posters are now up, and it will be advertised on Facebook and the village website
- Bonfire night Saturday 5th Nov: It was agreed to move the November Friday fun social evening to this date and to open the village hall from 7.30-10pm for BYO drink and food.
- Remembrance reception and talk 13th Nov: This is not a village hall event, but villagers are warmly invited. Launch of War Memorial Restoration Fund and hanging of the WI embroidery. Follows wreath laying at 11am.
- Wine tasting 19th Nov, 7.30pm: Also a WMRF event. A TEN has been issued. More awareness needed, and VH committee have offered to help- proposal to advertise it in the Parish Newsletter and also the website agreed. SB to produce posters.
- Christmas soiree, Friday 9th December: 6.30-10pm. (Set-up available during afternoon) This is to be a family event. SB has produced posters for this. Free drink on arrival, followed by cash bar. JS to apply for TEN. Mince pies and sausage rolls. SB to purchase drinks for sale. Prices to be kept low. VH decorations to be used, and dancing and party games, dependent on the number of children attending.
- Twelve days of Christmas: house decorating event. SB has produced posters and adverts on social media to encourage 12 houses to participate. Starts 1st December.
- 2023: proposals for Chinese new year event, February quiz night, March Beer festival- tbc.

Other issues and actions:

AOB:

- NRTF for rural touring of performing arts: (JS to provide details at next meeting)
- Delivery of parish magazine: volunteers needed, 10-15 magazines per person. Please let PH know if you can help distribute these.
- Insurance: 'Warm Hubs': To be discussed at next meeting- dependent on perceived demand in village.
- PH to bring plastic tables from container to be stored and used in the VH.
- Noticeboard: EFPC have asked if the VH can fund and maintain a noticeboard in the bus shelter. It was agreed we could (SB to action)

Date of next meeting: Thursday 10th November, 7.45pm, EFVH