

**East Farndon Village Hall**  
**Committee meeting**  
**10<sup>th</sup> November 2022 7.45pm**

**MINUTES**

**Apologies:**

Rosie O'Connor, Jess Oakden, Paul Jeanneret, Carly Jeanneret, Russell Burton, Laurel Curtis, Elaine Pepler

**Present:**

Paul Hodgetts, Joanna Shaw, Anthea Bartram, Teresa White, Sheila Fox, Sam Beesley

**Previous minutes review and agreement:**

The minutes of the last meeting were agreed and signed by the Chairman.

**Actions review:**

**Finance:**

- Treasurer's report (attached) We are in credit and last month made a profit of £220.
- Contactless card machine update: JS to contact the War Memorial Restoration Fund team to use the SumUp machine at the launch on 13<sup>th</sup> November. The machine is set up and ready to use at any Village Hall event, but can also be reset for multiple bank accounts and users so can be used for other charities' fundraising events.

**Fabric and facilities:**

- Dishwasher: There are 2 options, a countertop glass washer or quick cycle (30 mins or less) large capacity standard one (c. £300-400 plus fitting and delivery charges) The machine would need a cold water feed and have to have low energy consumption.  
(e.g. Hotpoint HFC3C26WCUK Standard Dishwasher - White - E Rated £303 + £30 connection and cupboard removal costs.) JS to check the kitchen fittings before ordering and fitting.  
A laminated sign saying "Authorised use only" to be attached, i.e. the machine is only to be used by VH committee or under supervision from the bookings secretary.
- Solar panels: This is still being investigated by JS but hampered by the lack of availability of comparison quotes from companies approached. Current quote from EEC Energy has gone up to £17,035+VAT.

**Bookings:**

- New hire agreement update: This has been printed, laminated and bound. To be kept in the VH kitchen area and shown to all hirers by the Bookings Secretary.
- The day hire fee was set at £80 for 6 hours rental (commercial rate).

**Events:**

- *Halloween party* update 29<sup>th</sup> Oct: There was good feedback from this event, and many children and parents attended. The committee would like to extend its thanks to Chloe and James Wright for organising it. Money raised was £105.
- *Bonfire night* 5<sup>th</sup> Nov: The committee would like to extend their thanks to Richard West for hosting this. The November social fun evening was enjoyed afterwards.
- *December Social* date: This has been postponed and merged with the Christmas Soiree.
- *Christmas Soiree* 9<sup>th</sup> December: Plan is for a welcome drink and nibbles, party games and music. Another marketing push is needed nearer the time through parish newsletter, website and word of mouth at other events.
- *Twelve days of Christmas*: There was good uptake for this, and a draw of days and allocations was made at the meeting, to be communicated to participants by SB.
- *Sat 21<sup>st</sup> January*: Chinese New Year drinks and banquet. Details tbc.
- *Games club* has now finished. Many thanks to Teresa for hosting and organising this event.

**Other issues and actions:****AOB:**

- NRTF for rural touring of performing arts (on hold- to be researched further by JS)
- Flix in the Stix Film nights: PH has researched extensively. A possible trial period for showing films at VH was raised. JS to look into film licensing. Social committee to gauge interest, discuss and feed back at next meeting.
- Marriott Green noticeboard: plans to move the noticeboard from here to the bus shelter and replace with a new one to be discussed with MG committee by PH. The committee agreed to fund renovation of the new one and associated resiting costs, estimated at c.£50. (update since meeting: MG committee has approved resiting the current board)

**Meeting finished 8.45pm**

**Date of next meeting:**

(December meeting postponed) **Thursday 5<sup>th</sup> January at 7.45pm (postponed to Thursday 12<sup>th</sup> January 2023 7.45pm)**