

EAST FARNDON PARISH COUNCIL MEETING AT THE VILLAGE HALL
GENERAL MEETING OF THE PARISH COUNCIL
FRIDAY 23RD SEPTEMBER 2022 COMMENCING AT 5.00PM
PRESENT: Mr P Hodgetts (Acting Chair), Mr B Fallon, Ms S Beesley
Mrs C Burton (Clerk to the Parish Council)
OTHERS IN ATTENDANCE: None

1. Apologies for Absence

Apologies received and accepted from Councillors Curtis, Duke, Harrison and Pepler, and from WNC Councillors Irving-Swift, Parker and Harris.

2. Declarations of Interest and Dispensations

Councillor Hodgetts declared an interest the agenda item 'Request for Inspection on TPO Tree in Churchyard', and accordingly will not vote on this matter.

3. Death of HM Queen Elizabeth II

Following the death of HM Queen Elizabeth II, the Parish Council had organised a local Book of Condolence, the laying of flowers on the Village Green and appropriate communications on the website and social media. It was agreed that the Book of Condolence would be kept in the Parish Council archives.

4. Approval of the Minutes of the Meeting of the Parish Council on 20th July 2022

The Minutes of the above meeting were agreed by all Councillors.

ACTION: Clerk to arrange signing of minutes by Councillor Curtis.

5. Matters Arising

ACTION	PROGRESS
Clerk to resolve remaining queries on burial plot ownership.	Ongoing
The Communications Working Group to discuss and recommend possible improvements to Parish Council communications at a future meeting.	Done – added to agenda
Councillor Fallon to carry out a site visit to identify exact locations for bins, and to liaise with the Clerk who will progress the purchase and installation of the bins.	Done – bins installed on Lubenham Road and the bottom of Main Street, although the bin on Lubenham Road needs moving (costing £60), as it is too close to the bench. ACTION: Clerk to ensure bin on Lubenham Road is moved.
Councillor Duke to undertake heritage research, with a view to protecting heritage assets within the Parish.	Added to agenda
Councillor Fallon to progress an update of the village Wikipedia page.	Ongoing
Clerk to notify WNC of co-option of a new Councillor; to ensure that the necessary paperwork is completed and the website is updated; and to provide induction training.	Done
Councillor Fallon to present possible speed reduction options at the September 2022 meeting.	Carried forward

ACTION	PROGRESS
Clerk to respond to planning application WND/2022/0525 Construction of shed - Home Farm House.	Done
Councillor Harrison to weed the Churchyard/Burial Ground path.	Carried forward
Councillor Beesley to present options on approach to village maintenance tasks at the September 2022 meeting.	Carried forward
Councillors Beesley and Curtis to investigate possible donations towards the War Memorial renovation.	Done – added to agenda
Councillor Curtis to draft a website article on the planned War Memorial renovation.	Done
Councillor Curtis to draft a website/newsletter article to advise villagers that if they wish to thank an individual for a contribution to village life, they can contact the webmaster and have a website article posted.	Done
Councillor Beesley to raise the issue of the purchase of another defibrillator with the Village Hall Committee.	Carried forward
Councillor Curtis to post information on the website and Facebook regarding donations to Gartree Action.	Done
Councillors to consider lighting options, with a view to making a decision at the September 2022 meeting.	Done – added to agenda
Clerk to organise the removal of the diseased hornbeam in the Churchyard.	Done - the Parish Council is happy with the work and approved payment of the invoice of £1,500, payable from the Burial Ground/Churchyard reserve. ACTION: Clerk to pay invoice for removal of diseased hornbeam.
Clerk to confirm with all Councillors whether they wish to attend the NCALC Annual Conference on 1 October 2022.	Done – Councillors Fallon and Beesley to attend.

7. Planning and Development

Applications granted – see below

Applications for consideration

- WND/2022/0657 Single storey extension to dwelling and detached three bay garage - Orchard House, Main Street, East Farndon, Northamptonshire, LE16 9SJ
The Parish Council had considered this application via email, and had no objections. This application was approved on 13 September 2022.
- WND/2022/0696 Demolition of stable block and storage building. Construction of detached dwelling, associated detached garage/home office and landscaping - Greenfields, Marston Lane, East Farndon, Northamptonshire, LE16 9SL
The Parish Council had considered this application via email, and had no objection
PROVIDED that:
 - The same conditions are set for this application as for WNC/2021/0140
 - A programme of archaeological observation, investigation recording, analysis and publication is undertaken
 - The impact of the landscaping next to the menage on the ridge and furrow, both in its own right as a non-designated, but important, heritage asset and on the setting of the scheduled monument is assessed as not harmful or removed from the application (see lidarfinder.com and Heritage England aerial photos)

In order to protect heritage assets as set out, inter alia, in POLICY BN5 – THE HISTORIC ENVIRONMENT AND LANDSCAPE of the West Northamptonshire Joint Core Strategy. Further, the Parish Council requested that responses to the consultation on this application from other parties, particularly from Heritage England and the Archaeological Advisor, are made available on the Council's website or direct to the Parish Clerk, and that the Parish Council is consulted on any changes to the application.

- WND/2022/0772 Construction of new cattle building - New House Farm, Harborough Road, East Farndon, Northamptonshire, LE16 9SG
The Parish Council considered this application and has no objection PROVIDED that the Archaeological Advisor at North Northamptonshire Council is consulted on the harm to the non-designated heritage asset – this barn would be built in the area of HER 7909/0/2 and no heritage impact assessment seems to have been provided with the application (see lidarfinder.com and Heritage England aerial photos), in order to protect heritage assets as set out, inter alia, in POLICY BN5 – THE HISTORIC ENVIRONMENT AND LANDSCAPE of the West Northamptonshire Joint Core Strategy. The Parish Council's understanding is that, although ridge and furrow is a significant heritage asset, the area where the barn will be built is a relatively small part of the ridge and furrow and is already partially disturbed/ damaged. The Parish Council also requests that responses to the consultation on this application from other parties, particularly from Heritage England and the Archaeological Advisor, are made available on the Council's website or direct to the Parish Clerk, and that the Parish Council is consulted on any changes to the application.
ACTION: Clerk to respond to planning application WND/2022/0772 Construction of new cattle building at New House Farm.

Applications withdrawn

- WND/2022/0423 Construction of new cattle building including storage of hay and straw - Land at Oxendon Road, East Farndon, Northamptonshire
- WND/2022/0525 Construction of shed - Home Farm House, Back Lane, East Farndon, Northamptonshire, LE16 9SE

8. Other Matters

- **Footpath Report**

The Clerk reported that Mr Alan Langley, the Footpath Warden, had provided the following:

- Some more problems have come to light, which I reported to Street Doctor. These are all on the path which goes from the seat on Lubenham Road over to The Dales on the Marston Road. There are two stiles on this path which I reported as wobbly and needing attention. Also there is a field which has no path made through the crop.
- I made these reports on 16 September and was staggered to have updates on 21 September – within a week. One stile and the path through the crop have been dealt with; the other stile has not and it is unfortunately entirely my fault, as I put the marker on the Street Doctor map one field away from where the problem was. I will re-send this with the correct marker, though it would be unreasonable to expect another visit soon.
- A question arises – if these reports were investigated so soon, why not the others from months or even years ago? It would have made sense to look at all of them in one visit.
- Apart from these issues, there is a near-blockage on Ash Lane, which runs from Main Street up to Back Lane. A mass of ivy has slumped forward across the path at around face level. However, Councillor Curtis has kindly offered to see what he can do with this obstacle, so I have not reported it to Street Doctor as yet.

The Clerk reported that Councillor Curtis has strimmed Ash Lane, but there is a thick branch overhanging the Lane; the Clerk has made enquiries to identify the relevant homeowner.

The Clerk also reported that further complaints have been received regarding the overhang on Back Lane, which forces people off the path and onto the grass, which is hazardous when wet; again, the Clerk has made enquiries to identify the relevant homeowner.

ACTION: Clerk to take appropriate steps to deal with pathway obstructions on Ash Lane and Back Lane.

- **Burial Ground Committee Report**

The Clerk reported that the Burial Ground is in a good state with the grass and hedges tidy, although the gravel path needs attention, which is in hand. Holes and gaps around graves caused by drought, settlement or rabbits have been filled. Push tests have been carried out and whilst there are no dangerous memorials there are some which the Burial Ground Committee will review in November with the aim of reducing any movement. However, the Noel West memorial is still not fixed to its plinth as previously notified, and the Hoyland memorial is also not fixed to its plinth. Both need to be followed up by the Clerk and Committee. Recently the memorial for David Grove has been approved by the Committee, and arrangements made for the funeral of Bryan Dunnill held on 14 September 2022.

ACTION: Clerk and Burial Committee to address the memorials not fixed to their plinths.

- **Tree Warden Report**

The Tree Wardens, Judy Hodgetts and Jessica Oakden, had provided an up-to-date TPO schedule, which has been circulated to all Councillors. The outstanding issues are:

- The replacement ash, subject to a TPO, opposite The Manor has not yet been planted.
- A request for inspection of a TPO Tree in the Churchyard has been received (see below)
- The TPO trees at Zair's Acres look fine, but there is a completely dead tree close to the road. The Tree Wardens intend to speak to the homeowners to make them aware.
- The Tree Wardens have checked all the ash trees for ash dieback, and there are two that look suspicious - lots of black leaves. One is at Zair's Acre and the other is opposite at the junction with Oxendon Road. This will be further investigated.
- As previously agreed, the Tree Wardens will source a native tree for planting on Marriott Green for the Platinum Jubilee, possibly on Sunday 13 November 2022. There is room on Marriott Green for a second small tree, if a further tree is planted for the coronation of Charles III.

- **Police Liaison Representative & Neighbourhood Watch Report**

The Clerk reported that Councillor Harrison had advised that there has been a recent spate of burglaries to exterior buildings, sheds and the like, in the area over the past fourteen days. Residents may wish to ensure that any outbuildings are adequately locked.

Additionally, a burglary to a house in Billesdon was attempted using the homeowner's ladders, which had been left in the rear garden. As the nights draw in, the rate of these types of crimes are likely to increase and residents are reminded to remain vigilant.

- **Communications Working Group (including Noticeboards)**

The Communications Working Group met on 20 July 2022, and agreed the following:

- To trial sending website feeds to the Village Instagram Page (both Parish Council and other Village articles), using the same process currently used for the Village Facebook Page.
- For existing PC communications that are published on the website/Facebook, Councillor Duke will decide if a poster is needed to further publicise in the Village. This decision will bear in mind the importance of the message as well as the environmental impact of paper, ink, laminating in plastic, etc. If a poster is deemed necessary, Councillor Duke will produce and place as needed at the Village Hall and Marriott Green noticeboards (assuming space allows), and the Bus Shelter.

- If the PC make more use of the Bus Shelter for posters etc, the Group recommends the purchase of a new noticeboard for this purpose.

The Parish Council agreed that a new noticeboard should be purchased. It was noted that the Village Hall Committee also use the bus shelter for posters, so agreed that they should be consulted.

ACTION: Councillor Beesley to consult the Village Hall Committee on the purchase of a noticeboard for the bus shelter.

• **Heritage Research**

Councillor Duke has undertaken extensive research into the heritage assets located in the parish, what information we have about them, and some background on the approach to designation and planning decisions, etc., and had circulated a paper to all Councillors. The Parish Council was very appreciative of all her hard work and recorded its thanks to her. Councillor Duke has identified that there are a large number of heritage assets in East Farndon: one scheduled monument, a few listed buildings and a very large number of non-designated heritage assets. She advises that just because heritage assets are not designated, it does not mean they are not protected. The Archaeological Advisors have suggested that the Parish Council carries out a “constraints and opportunities” exercise comprising:

- Compilation of a list of heritage assets: Thanks to Councillor Duke’s work, we now have this, although it may be better to organise the information on a map.
- Asking for quotes for an archaeological consultant to advise on/assess the significance of the various heritage assets.

It was agreed that in the first instance, the possibility of mapping the heritage assets using Parish Online should be explored. Further, the Parish Council agreed that archaeological consultants should be approached to obtain views and fee quotes for a potential East Farndon heritage project.

ACTION: Clerk to explore mapping the heritage assets on Parish Online.

ACTION: Councillor Duke to approach archaeological consultants to obtain views and fee quotes for a potential East Farndon heritage project.

• **Fixed Asset Audit**

The Clerk and Councillor Fallon completed the Fixed Asset audit on 27 July 2022. The key issues are:

- As noted before, the bus shelter needs some attention. The soil behind the shelter is above the wood, causing rot.
- The litter bin outside the Village Hall needs repainting.
- The benches in the Lealand and at the Village Hall both need cleaning and wood preservative. Also, the bench at the Village Hall needs a bit of mortar, as the concrete base is crumbling on one leg.
- A trim of trees is needed around light 10 (Hill Farm Close) and light 15 (Farrer Cottages)
- The War Memorial requires attention (see below).

These items have been added to the Village maintenance list managed by Councillor Beesley.

• **War Memorial Renovation**

The Clerk reported that in the course of the Fixed Asset audit, it was noted that there was a slight crack at the top of the memorial and that plants were growing out of the top. Whilst investigating the damage, a small piece of stone fell off the Memorial; it appears that there are various plants growing on top of the memorial, and the roots have caused a slight crack, which has put pressure on the side of the Memorial. The Parish Council agreed via email that this issue should be addressed as a matter of urgency.

As a result, the Parish Council reviewed the three quotes received for the War Memorial renovation and awarded the contract to John Smith Builders, who was then asked to investigate the damage to the War Memorial.

John Smith has confirmed there is no immediate further danger, and the repairs will cost in the region of £200, which he will action.

As regards the renovation work, it has been agreed that the wall will be repaired first, and then the paving next year. The War Memorial is not listed and does not sit within the Scheduled Monument area; on that basis, no planning permission is required, as the planned work is maintenance work that will not materially affect the appearance of the memorial.

As detailed previously, the Parish Council holds a reserve of £900 for the War Memorial renovation and has also received a further £550 from East Farndon WI, for which it is very grateful. Cash funds of £600 are held by residents from fundraising activities.

Further fundraising events are being planned by the War Memorial Renovation Working Group. Firstly, an Appeal Fund will be launched on Remembrance Sunday, 13 November 2022, at refreshments at the Village Hall following the laying of the wreath. Then a wine-tasting event is planned for Saturday, 19 November 2022. The Working Group will then review the funds raised and plan further actions as necessary.

ACTION: War Memorial Renovation Working Group to report on fundraising progress at the November 2022 meeting.

- **Street Lighting Options**

Following the July 2022 meeting, the Working Group met and proposed that all non-LED lights should be replaced. Accordingly, a lighting contract specification was prepared and seven potential suppliers were invited to quote. Three quotations were received. The Parish Council reviewed the quotes and resolved to award the contract to EON. It was agreed that the £3,000 street lighting reserve will be used to meet the costs of this, plus up to £1,000 of general reserves. It was also agreed that the lights should be turned off at night, say midnight to 5.00am, but the Parish Council will seek advice from EON on the timings.

It was also agreed that an article should be placed on the website to advise residents of the new street lighting, and the dark skies pilot scheme.

ACTION: Clerk to accept the quote from EON, and the Clerk and Councillor Curtis to progress the Street Lighting replacement project, in consultation with all Councillors.

ACTION: Councillor Curtis to post a website article on the new street lighting.

- **New Unmetered Electricity Supply Certificate**

It had come to the Clerk's attention that Western Power did not hold an up-to-date lighting inventory for East Farndon. This has now been updated and an amended UMS has been issued and sent to Yu Energy. This has resulted in the consumption totals decreasing just under 600Kwh a year (from 3978 annual Kwh to 3378.8 annual Kwh), which is a saving of around £200 per year (based on current electricity costs).

ACTION: Clerk to ensure Yu Energy have applied the new UMS issued.

- **Gartree Proposed New Prison – Donation**

The appeal regarding the refusal of planning permission in respect of the proposed new prison at Gartree is due to be heard on 4 October 2022. As previously reported, the Gartree Action Group are preparing for the appeal and have asked for donations/pledges (details of which have been placed on the East Farndon website). Unfortunately, due to the constraints on Section 137 spending and the level of Platinum Jubilee donations already made this year, the Parish Council agreed it was unable to make a donation.

- **Dignity at Work Policy**

National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) have drafted a new Dignity at Work policy to replace the Bullying and Harassment policy, as part of their Civility & Respect Project. The Parish Council reviewed the new draft policy but felt that its existing Dignity at Work policy was sufficient.

- **External Auditor Appointment**

Every parish council is required to appoint an external auditor. The sector set up Smaller Authorities' Audit Appointments (SAAA), which procures external audit on behalf of parishes in England, and in 2017 it awarded a 5-year contract to PKF Littlejohn for all parishes in Northamptonshire. That contract is now expired and SAAA is going through the process again. By law, SAAA must give every parish council the opportunity to opt-out of the central procurement arrangement and go it alone, but NCALC highly recommends staying opted in to the SAAA arrangement. The Parish Council resolved to stay opted in (for which no response is required to SAAA's email of 15 August 2022).

- **Rights of Ways - Cows and Parking of Vehicles**

The Parish Council had been notified that a lady had been running on a right of way in a field with cows, and a cow had approached her. The lady ended up climbing over a barbed wire fence and through the middle of a hedge to get away. Councillor Duke called the farmer, who came straightaway. As a result, the Parish Council has re-issued its advice on walking through fields with cows.

Further, the Parish Council had been notified that a resident had reported being verbally abused twice near the right of way on Marston Road - as a result of parking on Marston Road which allegedly was blocking the entrance to a field, and again by another person when walking with a dog off the lead. Without knowing the identity of the persons and getting their side of the story, the Parish Council agreed it could not take any action, and ultimately is a private/police matter.

- **Consultation on Ward Boundary Changes**

WNC has launched a public consultation inviting proposals for new council wards and ward boundaries for WNC, closing on 7 November 2022, with a view to publishing draft recommendations in February 2023. WNC are proposing to recommend that seventy-seven Councillors should be elected to WNC in the future, which is sixteen fewer than the current number of Councillors, and they are inviting proposals to help them draw up a pattern of wards to accommodate seventy-seven Councillors. In drawing up new electoral wards, WNC must balance three legal criteria, namely:

- To deliver electoral equality: where each Councillor represents roughly the same number of electors as others across the area;
- That the pattern of wards should, as far as possible, reflect the interests and identities of local communities;
- That the electoral arrangements should provide for effective and convenient local government.

The Parish Council agreed that the Brixworth Ward should not be expanded without increasing Councillor numbers, due to the geographical spread of villages in this part of the county, thus ensuring WNC Councillors have the time to attend all parishes.

ACTION: Clerk to respond to the Ward Boundary Change consultation.

- **WNC Local Nature Recovery Scheme (LNRS)**

WNC is planning to produce a LNRS, to set out plans to restore local natural habitats. The idea is that the longer term restoration of earmarked natural habitats across West Northants will enable species to thrive, as trees are planted and peatlands restored, and this will ultimately mitigate flood and fire risks, and create green spaces for local people to enjoy. The Parish Council agreed that it will engage with any consultation, to ensure that East Farndon's natural habitat is protected and improved.

- **Draft Public Spaces Protection Order (PSPO)**

WNC has prepared a Draft PSPO Order, which is expected to be adopted shortly. The requirements and restrictions of the Draft Order are summarised as follows:

Anyone who is in control of a dog in a public place must:

- *Pick up after the dog immediately*
- *Have the appropriate means to pick up after that dog*
- *Prohibit dogs from entering the following: children's play areas; schools when open and in use by pupils; skateparks; tennis courts; multi-use games areas (MUGAs) and bowling greens*
- *Keep the dog on a lead when in: Cemeteries; burial sites; graveyards; memorial gardens; allotments; car parks; sports grounds, fields and pitches, when in use for authorised sporting activity; land near the café area at Daventry Country Park and near schools when open and in use by pupils*
- *Put the dog on a lead when requested to do so by an Authorised person*
- *Restrict the number of dogs that can be walked by one person to a maximum of 4 dogs at any one time*

In addition

- *smoking of tobacco, tobacco related products, smokeless tobacco products including electronic cigarettes, herbal cigarettes or any illegal substances is prohibited in the following areas: Children's play areas; schools when open and in use by pupils; skateparks; tennis courts; multi-use games areas (MUGAs) and bowling greens.*

As a result, in East Farndon churchyard and burial ground, dogs must be kept on a lead, plus, more generally in the parish, anyone in control of a dog must pick up after a dog, have the appropriate means to pick up after a dog, walk a maximum of four dogs at a time, and put a dog on a lead when requested by an Authorised person, e.g. a WNC employee.

As regards PSPO enforcement, details are available here:

<https://www.westnorthants.gov.uk/your-council/enforcement-policy>

The Parish Council is currently not an authorised person and it was agreed that if we had a significant issue, the Parish Council would contact WNC to discuss and agree a way forward.

ACTION: Clerk to arrange for a website article to be published on the amended PSPO, when adopted.

- **HDC Planning Application 22/01104/OUT – Proposed New Aldi Store at Gores Lane, Market Harborough LE16 8AJ**

The Parish Council had considered this via email and objected on the basis that the development/relocation of the Aldi supermarket to this site, further from the town centre will lead to fewer shoppers visiting the town centre, damaging the vitality and viability of the town centre, in direct contradiction to objectives of Policy RT2 of the adopted Harborough Local Plan.

- **Request for Inspection on TPO Tree in Churchyard**

The homeowners feel that the TPO Horse Chestnut in the graveyard, bordering 4 Rectory Court, should be checked following the prolonged spell of dry weather (if the tree falls, it will crush their house). A tree surgeon has advised that the tree looks healthy, but he feels the state of the roots should be checked. With permission from the Parish Council, the homeowners would like to have a specialist place a thin needle through the tree to check its health. The homeowners will meet the costs involved. This matter had been considered by all Councillors via email and agreed that the Parish Council had no objections.

9. Finance

- **Bank Reconciliation (as at Close of Business on 20 September 2022)**

Balance as at 17 July 2022

Current account £6,161.33

Deposit account £16,552.23

£22,713.56

Income

Fox Memorial Stone	£120.00	
VAT refund	£482.41	
EON refund	£62.63	
WI donation to War Memorial Fund	£550.00	
Interest	£1.25	
		£1,216.29

Expenses

NCALC	£102.00	
nPower	£250.00	
Yu Energy	£12.43	
Yu Energy	£19.89	
Yu Energy	£141.35	
C Burton	£495.70	
Yu Energy	£110.01	
Yu Energy	£16.04	
Yu Energy	£11.69	
nPower	£52.17	
C Burton	£521.98	
EON	£56.17	
Norse	£1,397.88	
		-£3,187.31

Balance as at 20 September 2022

Current account	£4,189.06	
Deposit account	£16,553.48	
		£20,742.54

The bank reconciliation was checked and signed by Councillor Hodgetts.

• **Actual v. Budgeted Spending (as at 20 September 2022)**

	Precept Agreed	Expenditure to Date	Balance
Streetlighting and Maintenance	£2,200.00	£1,108.36	£1,091.64
NCALC	£260.00	£254.21	£5.79
Insurance	£715.00	£680.39	£34.61
S137 Spending	£300.00	£41.76	£258.24
Training	£100.00	£85.00	£15.00
Mowing of Burial Ground/Hedges	£3,000.00	£1,162.75	£1,837.25
Clerk Gross Salary	£3,260.00	£1,746.85	£1,513.15
Parish Council/Clerk Expenses	£700.00	£479.85	£220.15
Bin Collection	£600.00	£600.00	£0.00
Defibrillator Expenses	£200.00	£135.00	£65.00
TOTAL	£11,335.00	£6,294.17	£5,040.83

Jubilee Expenses and Donations Covered by Jubilee Receipts		£2,925.48
VAT		£484.02
Payments from Reserves (see below)		£979.89
TOTAL PAYMENTS		£10,683.56

RESERVES		Expenditure	Receipts	Balance
Lighting Replacement	£3,000.00			£3,000.00
Renovation of Village Spring	£1,500.00			£1,500.00
Burial Ground/Churchyard Maintenance	£4,820.00		£120.00	£4,940.00
Laptop purchase	£600.00	£414.99		£185.01
Bin purchase	£500.00	£564.90		-£64.90
War Memorial Maintenance	£900.00		£550.00	£1,450.00
Jubilee Commemorative Booklet Printing	£500.00			£500.00

• **The following payments were agreed by all Councillors**

Payee	Reason	Amount	Chq no
NCALC	Training	£102.00	Online
nPower	Electricity	£250.00	Online
Yu Energy	Electricity	£12.43	Direct Debit
Yu Energy	Electricity	£19.89	Direct Debit
Yu Energy	Electricity	£141.35	Direct Debit
C Burton	Aug/Sept Salary and Expenses	£495.70	Online
Yu Energy	Electricity	£110.01	Direct Debit
Yu Energy	Electricity	£16.04	Direct Debit
Yu Energy	Electricity	£11.69	Direct Debit
nPower	Electricity	£52.17	Online
C Burton	Purchase of Laptop and Flowers	£521.98	Online
EON	Lighting Maintenance	£56.17	Online
West Northamptonshire Norse Ltd	Purchase of two bins and annual collection fee	£1,397.88	Online

10. Correspondence

- All relevant correspondence (e.g. NCALC Newsletter) has been circulated to Councillors and shared on the village website and Facebook page where appropriate.

11. Any Other Business

- The Clerk reported that HDC has just published its new Strategic Housing and Economic Land Availability Assessment (SHELAA) 2021, available on the Council's website at: https://www.harborough.gov.uk/info/20004/planning_strategy/474/strategic_housing_and_economic_land_availability_assessment_shelaa_2021. This study provides evidence on the potential supply of both housing and economic land across the Harborough district. The assessment does not reference the land within the parish of East Farndon, and the Clerk has contacted WNC and HDC to confirm the current position. WNC confirmed that they have not been approached by HDC under the duty to cooperate since they consulted on the Spatial Options for the Strategic Plan. HDC advised:

- *HDC's SHELAA only assesses the development potential of sites within the administrative boundary of Harborough District. Therefore, the site you are referring to is not included on Harborough's SHELAA.*
- *HDC is beginning the preparation of a new Local Plan and, as part of that process, we will need to carefully consider the number of houses required and the most sustainable locations for them. We will also be talking to neighbouring local authorities about other cross-boundary issues, such as potential employment allocations and supporting infrastructure.*
- *At this early stage in plan making, it is not possible to provide any absolute certainty about which sites will be allocated for development. The Local Plan process is an iterative exercise of gradual refinement and testing of options; it will involve a considerable amount of community engagement to ensure that the views of local residents, businesses and other stakeholders, together with technical evidence, inform the final site selection process. The Local Plan should reflect prevailing national planning policy and guidance, and at each step the authority will carry out an audit to ensure compliance.*
- *Further details regarding the timetable for the preparation of the New Local Plan can be viewed on the Council's website (<https://www.harborough.gov.uk/local-development-scheme>)*
- *I appreciate that this may not provide the certainty you are seeking at this stage but please be assured that there will be opportunities through the Local Plan preparation process to put forward your views and concerns.*

12. Date of the next meeting – 16 November 2022

Provisional meeting date – 19 October 2022

13. Closure

The meeting closed at 5.41pm.

Signed that the Minutes are a true and accurate record

Chairman _____

Dated _____

29/22