

**EAST FARNDON PARISH COUNCIL**  
**WEDNESDAY 18<sup>TH</sup> MAY 2022 COMMENCING 7.15PM**  
**ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL**

**AGENDA**

1. Election of Chair
2. Election of Vice Chair
3. Resignation of Councillor Burton
4. Apologies for Absence
5. Declarations of Interest and Dispensations
6. Approval of the Minutes of the Annual Meeting of the Parish and the Meeting on 16th March 2022
7. Matters Arising
8. Representatives and Committees for the forthcoming year
  - Burial Ground Committee (including review of terms of reference)
  - Staffing Committee (including review of terms of reference)
  - Councillor areas of responsibility – Speeding, Communications, Website, Defibrillator, Churchyard, Fixed Asset Audit, Spring Clean
  - Police Liaison Representative & Neighbourhood Watch Coordinator
  - Footpath Warden
  - Tree Wardens
9. Roads and Transport
  - Community Speedwatch Update
  - Summary of SID statistics
10. Planning and Development
  - Applications Granted
    - WND/2021/0755 Listed building consent to reopen previous pedestrian external door from kitchen to garden area - Home Farm, Back Lane, East Farndon, Northamptonshire, LE16 9SE
    - WND/2021/0931 Construction of two storey extension - Sunnybays, Main Street, East Farndon, Northamptonshire, LE16 9SH
    - WND/2022/0041 Single storey rear extension and detached double garage - Harebell House, Harborough Road, East Farndon, Northamptonshire, LE16 9SG
    - WND/2022/0008 Construction of detached garage - Hillside Farm, Main Street, East Farndon, Northamptonshire, LE16 9SH
  - Applications for Consideration
11. Other Matters
  - Footpath Report
  - Burial Ground Report
  - Tree Warden Report
  - Police Liaison Representative & Neighbourhood Watch Report
  - Review of Standing Orders, Financial Regulations and All Other Policies
  - Bus Shelter
  - Platinum Jubilee Celebrations, including the Planting of a Tree
  - Farndon Spring Clean
  - New Litter Bins
  - WNC Spatial Options Consultation
  - War Memorial Renovation
  - Village Wikipedia
  - Community Awards
12. Finance
  - To Approve the Accounts for the Year Ended 31st March 2022 (including bank reconciliation)
  - To Review the Internal Audit Report for the Year Ended 31st March 2022
  - To Review and Approve the Fixed Asset Register as at 31st March 2022
  - To Review and Approve the Risk Assessment as at 31st March 2022
  - To Review and Approve the Insurance Cover Commencing 1st June 2022
  - To Approve and Sign the Annual Governance and Accountability Return for the Year Ended 31st March 2022, to Include Certificate of Exemption and Supporting Documents
  - Bank Signatories

- Authorisation of Payments

<b>Payee</b>	<b>Reason</b>	<b>Amount</b>	<b>Chq no</b>
M Simons	Mowing	£231.25	Online
B Bushnell	Hedge cutting at Burial Ground	£130.00	775
C Burton	Unpaid holiday leave 2021/22	£339.25	Online
C Burton	Garden waste bin licences (graveyard and burial ground)	£84.00	Online
Npower	Electricity	£388.90	Online
EON	Electricity	£60.00	Online
The Doodle Cloud	Printing	£36.96	Online
J Hodgetts	Wildflower seeds	£41.76	Online
Community Heartbeat	Defibrillator support	£162.00	Online
C Burton	April/May salary and expenses	£549.19	Online

13. Correspondence

14. Any Other Business

15. Date of the next meeting – 20th July 2022

Provisional meeting date – 22nd June 2022

16. Closure

*Caroline Burton*

**Caroline Burton**  
**Clerk to the Parish Council**

**7 May 2022**