

**EAST FARDON PARISH COUNCIL**  
**THURSDAY 20<sup>TH</sup> MAY 2021 COMMENCING 6.00PM**  
**ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL CAR PARK**

**AGENDA**

1. Results of Parish Council Election
2. Election of Chairman
3. Election of Vice Chairman
4. Apologies for Absence
5. Declarations of Interest and Dispensations
6. Approval of the Minutes of the Annual Meeting of the Parish and the Meeting on 9th March 2021
7. Matters Arising
8. Representatives and Committees for the forthcoming year
  - Burial Ground Committee (including review of terms of reference)
  - Staffing Committee (including review of terms of reference)
  - Areas of responsibility – Speeding, Communications, Website, Defibrillator, Churchyard
9. Roads and Transport
  - Speed Awareness Update
  - 20mph voluntary limit
10. Planning and Development
  - Applications Granted
    - DA/2020/1129 Demolition of existing outbuilding and construction of single storey side extension - 3, The Lealand, East Farndon, Northamptonshire, LE16 9SQ
  - Applications for Consideration
    - DA/2021/0206 Single storey rear extension - 18, The Lealand, East Farndon, Northamptonshire, LE16 9SQ
    - DA/2021/0140 Conversion of redundant stable block and storage building to two residential dwellings and associated landscaping - Greenfields, Marston Lane, East Farndon, Northamptonshire, LE16 9SL
11. Other Matters
  - Footpath Report
  - Burial Ground Committee (including Burial Ground & Burial Ground Extension Ownership, Timeline & Costs, and Burial Ground Policies & Procedures)
  - Tree Wardens
  - Neighbourhood Watch
  - Police Liaison Representative
  - Review of Standing Orders, Financial Regulations and All Other Policies
  - Communications Policy
  - Churchyard Maintenance
  - Green Waste Bin Licences
  - Spring Renovation Work
  - Freehold Land of War Memorial and Spring Trough
  - Local Authority Remote Meetings: Call for Evidence
  - WNC New Contacts (including Street Doctor)
  - Microlites
  - Bus Shelter
  - Defibrillator Publicity
  - Village Hall Freehold
  - Flytipping
  - New Residents
12. Finance
  - To approve the accounts for the Year Ended 31st March 2021 (including bank reconciliation)
  - To review the Internal Audit report for the Year Ended 31st March 2021
  - To review and approve the Fixed Assets for the Year Ended 31st March 2021
  - To review and approve the Risk Assessment for the Year Ended 31st March 2021
  - To review insurance cover commencing 1st June 2021
  - To approve and sign the Annual Governance and Accountability Return for the Year Ended 31st March 2021, to include Certificate of Exemption
  - Bank Signatories

- Authorisation of Payments

<b>Payee</b>	<b>Reason</b>	<b>Amount</b>	<b>Chq no</b>
EON	Lighting maintenance	£64.69	online
C Burton	Unused 2020/21 holiday pay	£271.46	online
R Burton	Compost/plants for planters	£38.48	online
NCALC	Subscription/DPO fee	£256.03	online
EON	Electricity	£227.61	online
Community Heartbeat	Defibrillator support	£151.20	online
M Curtis	Soil for planters	£83.68	online
B Bushnell	Hedge cutting at Burial Ground	£240.00	773
WNC	Green bin licences	£70.00	774
C Burton	April/May 2021 salary and expenses	523.19	online

13. Correspondence

- CPRE Membership
- Councillor Cecile Irving-Swift

14. Any Other Business

15. Date of the next meeting – 13th July 2021

Provisional meeting date – 8th June 2021

16. Closure

*Caroline Burton*

**Caroline Burton**  
**Clerk to the Parish Council**

**5 May 2021**