

EAST FARNDON PARISH COUNCIL MEETING VIA ZOOM.US

GENERAL MEETING OF THE PARISH COUNCIL

TUESDAY 10TH NOVEMBER 2020 COMMENCING AT 7.45PM

PRESENT: Mr R West (Chair), Mr R Burton, Mr M Curtis, Mr P Hodgetts, Ms J Cooper, Dr C Crifo, Mrs. C Burton (Clerk to the Parish Council)

OTHERS IN ATTENDANCE – None

40. Apologies for Absence

Apologies received and accepted from Councillor Prew.

41. Declarations of Interest and Dispensations

There were no Declarations of Interest

42. Approval of the Minutes of the Meeting of the Parish Council on 8th September 2020

The Minutes of the above meeting were agreed by all Councillors.

ACTION: Clerk to arrange for signing of September 2020 minutes by Chair.

43. Matters Arising

ACTION	PROGRESS
Clerk to see if lamp post on Harborough Road can be upgraded when moved as part of the road widening for the back-up power generation work.	Ongoing
Councillor West to strengthen the slats and treat the wood of the bench in The Lealand	Carried forward
Councillor West to organise a plan for proposed planters to be installed on both verges.	Done
Councillor Burton to provide NCC with plan, public liability insurance certificate and confirmation that adjoining landowner has no objections to proposed planters.	Done – authorisation for planters granted
Councillor West to organise, subject to regulations, construction of planters in front of the village signs.	Carried forward
Councillors West and Burton to remove more vegetation around the Spring, consider what to do with the coping stones and to provide some form of hard surface for the parking area.	As a first step, it has been suggested that retaining walls are needed to stop debris from the bank falling into the String trough ACTION: Clerk to obtain a quote for bricks and seek villagers' assistance in building the wall
Councillor West to request that owners prune the tree behind the war memorial.	Done – owner is intending to hire a tree surgeon to do the work
Councillor West to meet with Welland Rivers Trust in the first instance.	A meeting due on 20 November 2020 has been cancelled due to Covid, but will be re-arranged when possible
Clerk to arrange for signing of July 2020 minutes by Chair.	Done
Clerk to explore the possibility of creating a footpath leaflet with the Footpath Warden.	Done – the Clerk has met with the Footpath Warden and work is starting on the leaflet

ACTION	PROGRESS
Councillor West to speak to the contact at Marston Trussell regarding action taken on microlights, and the farmer from whose fields the microlights were flying.	The fields used for take off/landing have now been ploughed – agreed no further action at this stage
Clerk to respond to ANPR camera consultation.	Done
Councillor Cooper to check and sign the September 2020 bank reconciliation.	Done
Clerk to contact the PCC to confirm the current position regarding the transfer of the churchyard maintenance responsibility.	Done – transfer unlikely to be completed until the new year. Once the churchyard is officially closed, the PCC will confirm. Then, within three months, the Parish Council needs to take responsibility for the maintenance, or transfer the request to the District Council and notify the PCC of it so doing

44. Roads and Transport

Councillor Burton confirmed that with the continued uncertainty due to COVID, Northamptonshire Police will be postponing invites and planning of the 2021 Speed Watch programme pending a review of restrictions early in the new year. Councillor Hodgetts requested that the speed enforcement vans use an alternative location further south in the village, as they invariably position themselves at the north end of the village.

ACTION: Councillor Burton to ask Mr Fallon if the speed enforcement vans could consider alternative locations further south in the village.

45. Planning and Development

Applications granted

None

Applications for consideration

DA/2020/0701 Single storey front and rear extensions including conversion of garage to music room – 2 The Wharri, Main Street, East Farndon, LE16 9SH
The Parish Council had considered this application via email and has no objections.

DA/2020/0646 Proposed extensions/alterations to existing garage to form new dwelling (revised scheme) – Hillside, Main Street, East Farndon, Northamptonshire, LE16 9SH
The Parish Council had considered this application via email. The Parish Council objects to this planning application, as it is outside the village confines. East Farndon Parish is classed as an ‘Other Village’ under the Local Plan Part 2 and the Parish Council believes the building relates to the open countryside rather than the built form of the village; therefore, it falls outside the village confines based on the criteria in 5.2.25 of the Local Plan.

When the Parish Council considered this planning application previously in June 2019, it took the view that the development did fall within the village confines. However, the Parish Council has now re-assessed its view in light of the new planning guidance contained in the Local Plan Part 2 (published February 2020).

DA/2020/0863 Two storey side and rear extension and single storey rear extension – 7, Harborough Road, East Farndon, Northamptonshire, LE16 9SF
The Parish Council had considered this application and had no objections.

ACTION: Clerk to notify DDC that the Parish Council has no objections to application DA/2020/0863 (7 Harborough Road).

DA/2020/0644 Repair and refurbishment of existing outbuilding to include replacement roof, doors and windows, insertion of three rooflights and partial rebuilding of external walls - The Hall, Back Lane, East Farndon, Northamptonshire, LE16 9SE

The Parish Council had considered this application and had no objections.

ACTION: Clerk to notify DDC that the Parish Council has no objections to application DA/2020/0644 (The Hall).

DA/2020/0645 Listed Building Consent for repair and refurbishment of existing outbuilding to include replacement roof, doors and windows, insertion of three rooflights and partial rebuilding of external walls - The Hall, Back Lane, East Farndon, Northamptonshire, LE16 9SE

The Parish Council had considered this application and had no objections.

ACTION: Clerk to notify DDC that the Parish Council has no objections to application DA/2020/0645 (The Hall).

A query was raised regarding the hole in the wall at Moyargot. Councillor West reported that the hole was to enable kit to get on the site. Should the residents wish to create a new vehicular access here/create a dropped kerb, they will require planning permission.

46. Other Matters

- **Footpath Report**

The Clerk confirmed that Alan Langley, the Footpath Warden, advised there was nothing to report, apart from that work on the Footpath Leaflet was starting.

ACTION: Clerk to work on a footpath leaflet with the Footpath Warden.

- **Burial Ground Committee**

The Clerk stated that Richard Green of the Burial Ground Committee advised that the only thing to report is that he has completed the ESCANN form for Market Harborough Building Society.

- **Tree Wardens** – nothing to report.

- **Neighbourhood Watch** – nothing to report.

- **Mowing Contract**

The existing mowing contractor has submitted his quote for 2021/22 mowing, which is £1,650.00 (compared to £1,600.00 for 2020/21). The Parish Council agreed to accept this quotation.

ACTION: Clerk to formally accept the 2021/22 mowing quotation.

- **2021 Meeting Dates**

The Parish Council agreed the following dates:

MEETINGS

12th January 2021

9th March 2021 – Annual Meeting of the Parish

11th May 2021 – Annual Meeting of the Parish Council

13th July 2021

14th September 2021

9th November 2021

PROVISIONAL DATES

9th February 2021

13th April 2021

8th June 2021

10th August 2021

12th October 2021

14th December 2021

The provisional meetings will only go ahead if there is urgent business to discuss, e.g. a planning application.

ACTION: Clerk to put 2021 meeting dates on the website.

- **Electricity Quote**

NCALC has created a partnership with Northamptonshire-based Clear Utility Solutions (CUS) to design a service specifically tailored to parish and town councils in

Northamptonshire, to obtain quotes for unmetered electricity supply.

It was agreed that as the Clerk had recently obtained alternative quotes, a further review was not necessary. However, should a sufficient number of lamps be replaced by LEDs, a review would be undertaken.

- **Parish Online training**

The Clerk attended online training for Parish Online, which she found very useful. The Ordnance Survey have advised that Parish Online is the best way to produce the maps wanted for the Footpath Leaflet. An annual subscription will cost £50 plus VAT. The Parish Council agreed to paying for this subscription.

ACTION: Clerk to subscribe to Parish Online.

- **Plane crashes in 1944**

The Clerk had been contacted by Mrs Hodgetts regarding the anecdotal information about an air crash in East Farndon during World War 2, which she has investigated, and this has now been confirmed through new information and internet research.

The original information came from two people, one of whom was Ken Gardiner (late of Brierley Farm, East Farndon). Ken gave the names and numbers of the pilots and the planes involved in the crash, which we now know happened in the field behind his farm. Sally Gardiner has confirmed that over the years, remains of aircraft have been found when ploughing the field. It states on the map that the planes collided while flying in formation.

It is unclear why all the websites listing lost aircraft fail to mention this crash, although during the war the Press was censored against stories of Allied losses in order to keep the enemy unaware of such losses, and also to keep up the morale of the populace. Reports of these accidents were also very sketchy and most are gleaned from reports from ARP personnel or observers. Mrs Hodgetts has spoken to the RAF in Lincoln, who are taking a look at what she has found out so far, and they will help with more information if they can.

Mrs Hodgetts was wondering if the Parish Council could put a plaque up to the 5 men who died in the village (4 from one crash, 1 from the other), perhaps as a separate plaque at the War memorial. Mrs Hodgetts has also spoken to a villager who serves in the RAF, and he was thinking he could organise a fly-past during any memorial service - possible in July, around the time of the crashes. The Parish Council agreed that a plaque would be appropriate in the War Memorial flower bed, and agreed a cost of up to £75.00.

ACTION: Clerk to liaise with Mrs Hodgetts to organise a plaque for the men who died in village plane crashes in 1944.

- **Village Hall Bench and Litter Bin**

The Clerk had been contacted by the Village Hall Committee, to ask whether they can replace the bench outside the Village Hall and repaint the litter bin; both items are assets on the Parish Council register.

The Parish Council is happy for the litter bin to be repainted. As regards the bench, Councillor Cooper reported that the Village Hall has bought a bench. It was suggested that the Village Hall Committee could place the bench on the common ground in front of the Village Hall (next to the existing bench), and keep it as a Village Hall asset under its public liability insurance.

- **Council Tax Support Scheme Consultation**

There is a public consultation on the proposals for the new Local Council Tax Reduction Scheme (LCTRS) for West Northamptonshire until midnight on Sunday 13 December 2020.

The schemes provide a reduction for working-age people and households on low incomes, to help them pay their council tax bill. There are individual schemes in place for Daventry, Northampton and South Northamptonshire - offering different levels of support through their LCTRS - but on 1 April 2021, the formation of West Northamptonshire Council means that the existing three schemes need to be brought together into one scheme which is affordable, consistent and fair to all residents wherever they live.

Currently, the minimum Council Tax contribution that working age people must pay ranges from 8.5% to 31% across the three Councils. One proposal to bring the schemes together is for the minimum contribution to be set at 26.5%, meaning a maximum discount of 73.5% would be offered through the new scheme. This proposal would make the scheme broadly cost neutral to the new authority and place no additional cost on the wider taxpayer. There are also another five proposals outlined in the consultation document. Those of pensionable age will continue to receive the same level of support that they have been used to getting from their current council.

Full details about the scheme, how the proposals were developed and the other options considered, along with the consultation questionnaire, are available online at the following link:

<https://futurenorthants.citizenspace.com/lctrs-west/2021-22>

The Parish Council discussed this consultation but felt it was not in a position to meaningfully respond.

- **Rough Sleepers Count 2020**

The Clerk advised that DDC have requested an evidence-based estimate of the rough sleepers in the Parish on the night of Thursday 12 November 2020 into the morning of Friday 13 November 2020. It was agreed that a nil return would be submitted by the Clerk unless any evidence is offered to the contrary before then.

ACTION: Clerk to submit Rough Sleepers Estimate 2020.

- **Action on Climate Change Grants**

Community groups in Daventry District are being offered grants of up to £1,000 by DDC to help fund environmental projects. The grants can be used to fund a range of projects, such as tree or wildflower planting, reuse or recycling schemes, litter-picking initiatives and much more. An application form for the grant, can be obtained via communitygrants.ddc@daventrydc.gov.uk.

It was discussed whether such a grant could be applied for in connection with the Spring renovation – to plant grass seed/wildflowers on the banks.

ACTION: Clerk to obtain further details of the Climate Change Grant scheme and apply if appropriate as regards Spring renovation.

- **Remembrance wreath**

The Clerk noted that Lance-Corporal Burton of the Royal Corps of Signals (from the village) laid the wreath at the war memorial on Remembrance Sunday. No official ceremony was organised, due to Covid-19.

47. Finance

- **Bank Reconciliation**

Balance as at 1 September 2020

Current account	£13,851.21	
Deposit account	<u>£1,551.89</u>	£15,403.10

Income

Interest	£0.03	
Church contribution to mowing	£177.67	
Church contribution to mowing	£136.00	
Precept	<u>£5,100.00</u>	£5,413.70

Expenses

K Kavanagh	£533.00	
EON	£64.69	
EON	£232.67	
SLCC	£78.00	
C Burton	£477.59	
K Kavanagh	£534.00	
Royal British Legion	<u>£17.00</u>	-£1,936.95

Balance as at 9 November 2020

Current account	£17,327.93	
Deposit account	<u>£1,551.92</u>	£18,879.85

ACTION: Councillor Curtis to check and sign the November 2020 bank reconciliation.

- **2021/22 Budget and Precept Discussion (including Actual v. Budgeted Spending)**

The Clerk had prepared actual v budgeted spend for 2020/21 to date; anticipated income and spending for the rest of 2020/21; and a draft budget for 2021/22 for discussion (see attached). After discussion, the Councillors agreed the draft budget as present. An LGR fund was not thought to be necessary.

ACTION: Clerk to finalise 2021/22 budget and prepare 2021/22 precept request for January 2021 meeting.

The following payments were agreed by all Councillors

Payee	Reason	Amount	Chq no
K Kavanagh	Mowing	£533.00	online
EON	Lighting maintenance	£64.69	online
EON	Electricity	£232.67	online
SLCC	Subscription	£78.00	online
C Burton	Salary/expenses for Oct/Nov 2020	£477.59	online
Royal British Legion	Remembrance wreath	£17.00	online
K Kavanagh	Mowing	£534.00	online

48. Correspondence

All other relevant correspondence (e.g. NCALC Newsletter) has been circulated to Councillors and shared on the village website and Facebook page where appropriate.

49. Any Other Business

- Councillor Hodgetts reported that some residents had experienced access difficulties when cars are parked outside The Old School House. It was advised that this should be raised with Northamptonshire Highways Department.

50. Date of the next meeting – 12th January 2021
Provisional meeting date – 8th December 2020

51. Closure

The meeting closed at 8.53pm.

Signed that the Minutes are a true and accurate record

Chairman _____

Dated _____

SPENDING IN 2020/21 (EXCL. VAT)	PRECEPT 2020/21	PAID TO DATE	ANTICIPATED REST OF YEAR SPEND	TOTAL YEAR ANTICIPATED SPEND
STREETLIGHTING AND MAINTENANCE	£2,000.00	£821.68	£775.50	£1,597.18
NCALC	£245.00	£244.24		£244.24
INSURANCE	£800.00	£680.39		£680.39
S137 SPENDING	£100.00	£72.50	£120.00	£192.50
TRAINING	£100.00		£100.00	£100.00
MOWING OF BURIAL GROUND/HEDGES	£2,400.00	£1,148.50	£534.00	£1,682.50
CLERK GROSS SALARY	£2,645.00	£1,584.34	£1,326.60	£2,910.94
PARISH COUNCIL/CLERK EXPENSES	£350.00	£200.96	£100.00	£300.96
MISCELLANEOUS EXPENSES	£100.00		£100.00	£100.00
GRAVEYARD RESPONSIBILITY	£1,000.00			£0.00
ELECTION EXPENSES (MAY 2020)	£260.00			£0.00
DEFIBRILLATOR EXPENSES	£200.00	£126.00		£126.00
TOTAL	£10,200.00			£7,934.71

BALANCE IN ACCOUNTS @ 30 OCTOBER 2020		
CURRENT ACCOUNT	£18,298.52	
DEPOSIT ACCOUNT	£1,551.91	
TOTAL		£19,850.43

LESS ANTICIPATED EXPENDITURE (EXCL. VAT)		
EON electricity (Oct - Dec 20)	£221.59	
EON lighting maintenance (Oct - Dec 20)	£53.91	
S137 spend	£120.00	
Mowing of burial ground	£534.00	
Clerk's salary (Oct 20 - Mar 21)	£1,326.60	
Lighting repair provision	£500.00	
Misc - including Clerk/PC expenses and training	£400.00	
TOTAL		£3,156.10

PLUS ANTICIPATED INCOME		
PCC contribution to mowing	£177.66	
Interest	£0.05	
TOTAL		£177.71

ESTIMATED BALANCE AS AT 31ST MARCH 2021		£16,872.04
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RESERVES

Lighting Replacement	£2,500.00
Renovation of Village Spring	£500.00
Churchyard Maintenance Work	£2,000.00

Balance**£11,872.04****SUGGESTED 2021/22 PRECEPT**

STREETLIGHTING AND MAINTENANCE	£2,050.00	To cover electricity/maintenance plus replacement of 2 lights, plus inflation increase
NALC	£250.00	Based on NALC's advice
INSURANCE	£690.00	
S137 SPENDING	£220.00	The limit for Section 137 expenditure for 2020/21 was £8.32 per elector; 2021/22 level not yet confirmed
TRAINING	£50.00	Predominantly online training available
MOWING OF BURIAL GROUND/HEDGES	£2,000.00	Current year spend plus burial ground hedgework (est. £200), plus inflation increase
CLERK GROSS SALARY	£3,020.00	Working on 20 hours pcm and salary scale increase to SPC 11 rate (currently £11.30ph - NALC recommend budgeting for 3% increase so £11.64), plus payment for leave not taken in 2020/21 (est. at 20 hours)
PARISH COUNCIL/CLERK EXPENSES	£350.00	Including DPO and ICO fees (est. £50), Clerk's SLLC fee (est. £80), Clerk homeworking allowance (£10 pcm), Zoom costs (£11.99 for at least 6 meetings)
MISCELLANEOUS EXPENSES	£100.00	Website (£35.00) plus contingency for unexpected
GRAVEYARD RESPONSIBILITY	£1,000.00	
ELECTION EXPENSES (MAY 2021)	£270.00	Contested seats? Budget £1 per elector (270 electors)
DEFIBRILLATOR EXPENSES	£200.00	Annual fee £126 plus unforeseen expenses
TOTAL	£10,200.00	