

**EAST FARNDON PARISH COUNCIL
TUESDAY 12TH MAY 2020 COMMENCING 7.45PM
ANNUAL MEETING OF THE PARISH COUNCIL
MEETING TO BE HELD VIA ZOOM.US**

Join Zoom Meeting

<https://us02web.zoom.us/j/82741472364?pwd=Uk9MSFVmSHI1UjdqRCtEcEljNkxtdz09>

Meeting ID: 827 4147 2364

Password: 714592

One tap mobile

+441314601196,,82741472364#,,1#,714592# United Kingdom

+442030512874,,82741472364#,,1#,714592# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 827 4147 2364

Password: 714592

Find your local number: <https://us02web.zoom.us/u/kzGrh4Nfe>

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies for Absence
4. Declarations of Interest and Dispensations
5. Approval of the Minutes of the Annual Meeting of the Parish and the Meeting on 17th March 2020
6. Matters Arising
7. Representatives and Committees for the forthcoming year
 - Burial Ground Maintenance Committee (including review of terms of reference)
 - Staffing Committee (including review of terms of reference)
 - Areas of responsibility – Speeding, Communications, Defibrillator, Churchyard transfer
8. Roads and Transport
 - Community Speedwatch
9. Planning and Development
 - Applications Update
 - Applications for consideration
10. Other Matters
 - Footpath Report (including Addition of Footpath A118, Market Harborough, Leicestershire and CP12 and DC9, Northamptonshire)
 - Burial Ground Maintenance Committee
 - Tree Wardens
 - Neighbourhood Watch
 - Parish Online
 - Employer Recognition Scheme – Bronze Award
 - Review of Standing Orders, Financial Regulations and all other policies
11. Finance – Authorisation of payments

Payee	Reason	Amount	Chq no
EON	Electricity	£230.14	online
EON	Lighting maintenance	£64.69	online
Community Heartbeat	Defibrillator support	£151.20	online
C Burton	2019/20 holiday pay	£254.74	online
NCALC	Subscription/DPO fee	£254.24	online
C Burton	April/May salary and expenses (Zoom subscription/software)	£525.98	online

- To approve the accounts for the Year Ended 31st March 2020 (including bank reconciliation)
- To review the Internal Audit report for the Year Ended 31st March 2020
- To review and approve the Fixed Assets for the Year Ended 31st March 2020
- To review and approve the Risk Assessment for the Year Ended 31st March 2020
- To review insurance cover commencing 1st June 2020
- To approve and sign the Annual Governance and Accountability Return for the Year Ended 31st March 2020
- Zoom subscription

12. Correspondence

13. Any Other Business

14. Date of the next meeting – 14th July 2020

Provisional meeting date – 9th June 2020

15. Closure

Caroline Burton

Caroline Burton

Clerk to the Parish Council

5th May 2020